

Yearbook Commitment Contract

By signing the commitment contract, parent/guardian, student, and advisor agree to:

Parent/Guardian

- I grant permission for my child to work on yearbook-related errands in the community outside of school hours.
- I understand that my child will need to devote some time outside of class to the completion of assigned tasks.
- I understand that my child will be working with specialized equipment and supplies and will be held responsible for any damage, loss, and/or waste due to negligence.
- I understand that if my child is going to be absent that he/she needs to make arrangements for his/her out of class duties to be covered.

Yearbook Staff Member

- I pledge to behave responsibly reflecting the best of myself, the staff, and the school when on yearbook related assignments in the community.
- I have been made fully aware that I may be asked to devote outside time in order to complete assigned tasks. I commit myself to making those times available.
- I understand the importance of the publications' equipment and supplies and pledge to treat them with respect. Should I neglect, lose, and/or abuse the materials, I will repair or replace them.
- I understand the importance of my being at yearbook meetings. For whatever reason, when absent, I will call the adviser to report my absence so alternate plans can be made to meet deadlines.

Advisor

- As advisor, I understand that staff members have other obligations and responsibilities. Therefore, I will work individually with each staff member to make sure that he/she fully understands the commitment that is being made prior to assuming a responsibility. I am here to support the staff as they create a book that is the product of their vision. I want an open line of communication between staffers, editors, parents/guardians, and myself. Please feel free to contact me at any time. Thank you for your cooperation in making this a great year!

Replacing lost or damaged equipment:

Parent/Guardian

- I acknowledge responsibility for equipment's physical condition.
- I acknowledge responsibility for physical security of the equipment.
- I acknowledge financial responsibility for school equipment when in the possession of my child. If equipment is lost, damaged, or stolen, I agree to pay for the replacement/repair of that equipment.
- All students who signed the check-out form are held fully and totally responsible for all of the costs associated with lost/damaged equipment.

Yearbook Staff Member

- I agree to use the Yearbook equipment for yearbook purposes only.
- I acknowledge responsibility for equipment's physical condition.
- I acknowledge responsibility for physical security of the equipment.
- I acknowledge all students who signed the check-out form are held fully and totally responsible for all the costs associated with lost/damaged equipment.

Student Signature

Date

Parent/Guardian Signature

Date